

Enabling Google Authenticator

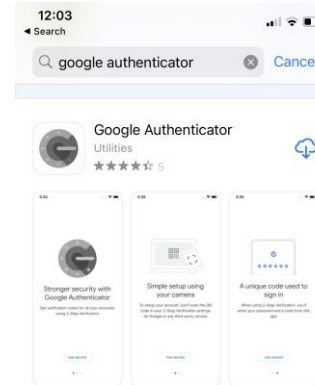
AutoPlay will now allow Clients to configure their Company accounts to use Multi Factor Authentication (MFA) if required.

1. Users will need to Install 'Google Authenticator' and enter or scan the details received in the 'Two Factor Authentication' prompt.
See instructions on **Installing Google Authenticator**
2. Company Accounts will need to be configured to use the 'Google Multi-Factor' Authentication
See **Configuration Step 1: Configure Company Account to enable Google Authenticator**
3. Users will receive a 'Two Factor Authentication' prompt following their first login once the company change has been made, or they can access the 'Generate Google Authentication' from the 'My Details' section of their profiles.
See **Configuration Step 2: Users will Receive Two Factor Authentication prompt**
4. Troubleshooting is available in this guide when an invalid code message is received or should a use need to reset their Google Authentication.
See **Troubleshooting**

Installing Google Authenticator

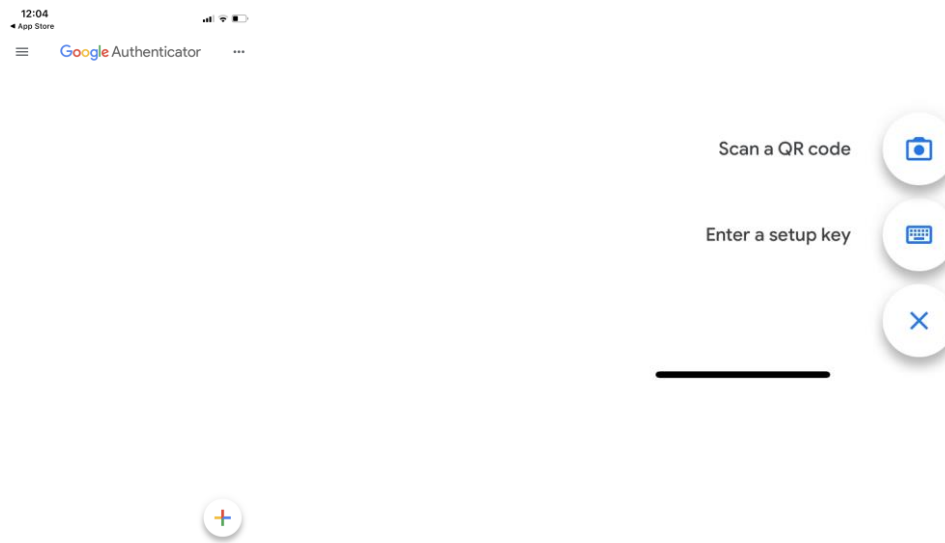
Step 1: Open App Store

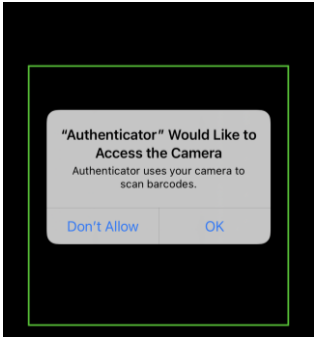
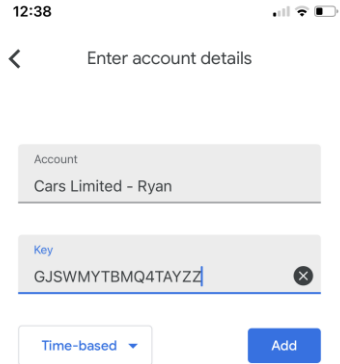
1. Open the 'App Store' using a Device or from your computer.
2. Search for Google Authenticator
3. Click 'GET' and follow install prompts



Step 2: Add Autoplay to Google Authenticator

1. Open Google Authenticator
2. Select the '+' icon on the bottom right
3. You can select to Scan QR Code or Enter a setup key



Step 3: Select ;'Scan QR Code'	
1. On selection of the 'Scan QR' code option prompt received to 'Allow Access to Camera. Click OK 2. Scan QR Code that displays (see Configuration Step 2)	
Step 4: Alternatively Select 'Enter A Setup Key'	
1. On selection of the 'Enter A Setup Key', a screen displays where you can enter your account and key. 2. 'Account' is a free text field and enables you to enter an Account name that will enable you to differentiate this from other accounts that may use Google Authenticator. 3. In the 'Key' field enter the Manual Setup Code that displays on the 'Two Factor Authentication' prompt. (see Configuration Step 2) 4. AutoPlay.com only supports 'Time-based' not 'Counter-based'	

5. Click Add

Step 5 : Google Authenticator Installed

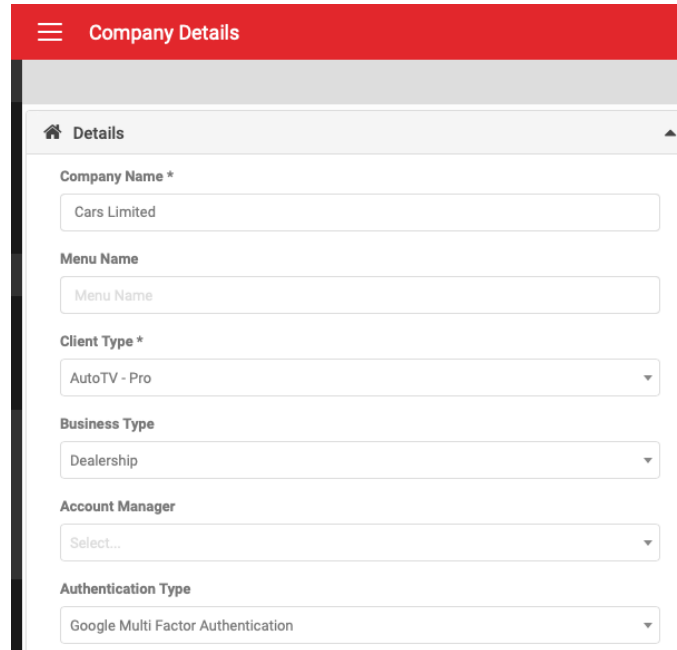
1. Following the scan or entering a code Google Authenticator is now installed and ready to access following your next login.
2. The Google Authenticator Icon will not display on your Device.



Google Authenticator Icon

Configuration STEP 1: Configure Company Account to enable Google Authenticator

1. Change your Company settings, which can be done by AutoPlay and by users who have the 'Company Admin' role.
2. Navigate to Company Settings on the Left Hand Side menu and Select 'My Company'.
3. In the 'Details' Section the 'Authentication Type' displays.
4. Choose the option 'Google Multi Factor Authentication' and click Save.
5. Once this setting is saved all users following their next login will receive a prompt



The screenshot displays the 'Company Details' configuration page. It features a red header with a hamburger menu icon and the title 'Company Details'. Below the header is a grey bar with a home icon and the word 'Details'. The main content area contains several form fields: 'Company Name *' with the value 'Cars Limited', 'Menu Name' with the value 'Menu Name', 'Client Type *' with a dropdown menu showing 'AutoTV - Pro', 'Business Type' with a dropdown menu showing 'Dealership', 'Account Manager' with a dropdown menu showing 'Select...', and 'Authentication Type' with a dropdown menu showing 'Google Multi Factor Authentication'.

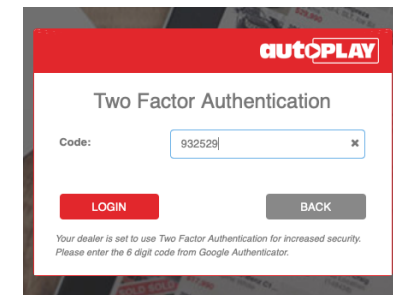
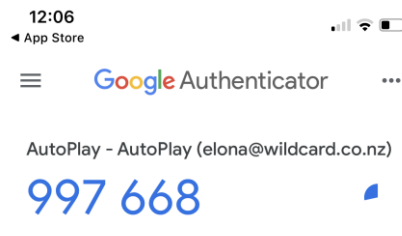
Configuration Step 2: Users will Receive Two Factor Authentication prompt

1. When users login for the first time following the change to Google Multi-factor Authentication, they will be prompted to install Google Authenticator. (See instructions for installing Google Authenticator)
2. In addition users will be able to 'Generate Google Authentication' from the three dot menu on the 'My Details' option from their profile.
3. After scanning or entering code inside Google Authenticator, click Login.



Two Factor Authentication successfully installed

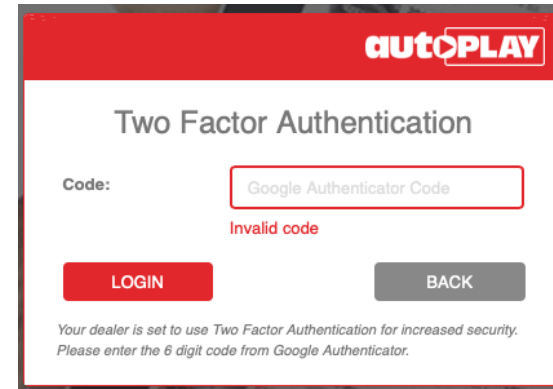
1. When users login they will always be prompted to enter a Two Factor Authentication so will need to navigate to Google Authenticator* to enter the code that displays.
*(See Step 5 on the instructions to install Google Authenticator)
2. New codes are generated every 30 seconds.



Troubleshooting

Invalid Code

1. If for some reason the Code is not entered in a timely reason then user will receive an invalid code error.
2. Navigate to Google Authenticator and enter new code



Google Authenticator needs to be Reinstalled

3. If for some reason a user closes the window before setting up Google Authentication, then they will not be able to login to AutoPlay and will need to escalate to their Company Admin or AutoPlay.
4. Company Admin or AutoPlay can navigate to the 'My Details' screen for this user and Reset Google Authentication.

